



**Charlotte HOME**  
(Housing Opportunities Made Easier)  
SHIP Non-profit /Low-income/Special needs Rental

**Office Use Only:**

**Request Date:** \_\_\_\_\_ **Scoping Meeting Date:** \_\_\_\_\_

- |                                       |   |
|---------------------------------------|---|
| <input type="checkbox"/> RENTAL       | <input type="checkbox"/> SPECIAL NEEDS/SUPPORTED LIVING               |
| <input type="checkbox"/> Multi-family | <input type="checkbox"/> Single Family <input type="checkbox"/> Other |

**\*An officer, owner, partner or sole proprietor of the Company applying must sign this form\***

Applicant Name/Address: \_\_\_\_\_

Property Name/Address: \_\_\_\_\_

Applicant phone: : \_\_\_\_\_ Email: \_\_\_\_\_

Is the applicant a:  Non-profit [attach current IRS designation as 501(c)(3)]  
 Community Land Trust

Subject Property Tax ID Number: \_\_\_\_\_

Property Acreage: \_\_\_\_\_

Legal Description of proposed property: \_\_\_\_\_

Total number of units on property \_\_\_\_\_ Number of units proposed for rehab \_\_\_\_\_

Average resident income:     60-80% AMI     <60% AMI     <30% AMI

Proposed rental rates: \_\_\_\_\_

Existing Land Use Restriction Agreement (LURA) on property     Yes     No

Term of Affordability:  Perpetuity     50 years     21-49 years     20 years

Incentives Requested (check only those that apply):

Expedited Permitting     Impact Fee Waiver     Utility Fees     Density     Other

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

***Funding/incentive awards subject to availability.***

See page 2 for additional required information.

**SHIP Non-profit/Low-income/Special Needs Rental – Additional Required Information  
(attach additional pages as necessary)**

**Describe the scope of the project including all hurricane-related repairs:**

**Outline project readiness (site control; zoning; construction timeline; etc.):**

**Identify other funding sources for project (insurance, FEMA, loans, grants, etc.). Provide settlement letters, if applicable. Provide detailed explanation if no settlement received.:**

**Disclose any existing liens, mortgages, or other encumbrances attached to subject property:**

**Describe property development/management experience:**

**Describe any past or present litigation involving any properties managed, including outcome(s), if applicable:**

**Services and programs offered to residents, if applicable:**

**Describe plan for tenant relocation during rehab/construction or plan for timely lease-up of vacant unit(s):**

**Other information (including special needs criteria, if applicable):**